OHIO MUNI NET PROFITS TAX
ACH CREDIT METHOD ADDENDA RECORD FORMAT INSTRUCTIONS
PLEASE PROVIDE THIS INFORMATION TO YOUR FINANCIAL INSTITUTION

KEY BANK
4910 TIEDEMAN RD
BROOKYLYN, OH 44144

ROUTING NUMBER   021052053
BANK ACCOUNT NUMBER   85946454

Payment information must be formatted as shown in this **sample record**:

| TXP | * | 123456789 | * | 08610 | * | 211231 | * | T | * | 1550000 | * | \ |

| ↑ | ↑ | ↑ | ↑ | ↑ | ↑ | ↑ |
| Begin Record (Always use TXP) | 9-Digit FEIN Number (no hyphens) | Tax Type Code (see below) | Fiscal Year End Date (YYMMDD Format) | Amount Type (Always use T) | Payment Amount Example$15,500.00 (No commas or decimals) | End Record |

Use " * " to separate each entry, and end with " \ " . DO NOT USE SPACES OR DASHES IN YOUR FORMAT.

The correct addenda record format must be followed to avoid possible rejection of your payment and additional charges. These instructions are for ACH credit only. Wire transfers using this banking information the wire will reject.

Muni Net Profit Tax

Tax Type Codes:
08630 = Estimated payments
08610 = All other payments

NACHA TXP CONVENTION LAYOUT FOR ACH CREDIT PAYMENT

DATA ELEMENT NUMBER	DESCRIPTION	FIELD LENGTH	CONTENTS
1	NACHA'S Record Type Code	1	7
2	NACHA'S Addenda Type Code	2	05
3	Segment Identifier	3	TXP
4	Separator	1	*
5	Federal ID Number	9	Numeric (9) Digits
6	Separator	1	*
7	Tax Type Code	5	Numeric (5) Digits
8	Separator	1	*
9	Fiscal Year End Date	6	Numeric (6) digits YYMMDD
10	Separator	1	*
11	Amount Type Code	1	T
12	Separator	1	*
13	Payment Amount	Variable	Numeric (always enter cents)
14	Segment Terminator	1	\

If you have any questions, please call Ohio Treasurer Electronic Payment Department
877-338-OHIO